



UNIVERSITY PARENT
GUIDE

2011

Emerson College

CAMPUS RESOURCES – LOCAL INSIGHT – HELPFUL INFORMATION

UNIVERSITY PARENT CONNECTION

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Parents Leadership Council
Emerson College
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contents

4 | Emerson Guide

Comprehensive advice, information for campus success

- 4 | Welcome to Emerson!
- 5 | Parent-Specific Events
- 6 | Emerson Parents Connect, Invest, and Affect
- 8 | Getting News and Staying Connected
- 10 | 2011-2012 Academic Calendar
- 14 | Campus Map



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Welcome to Emerson!

As the Associate Director of the Parents Leadership Council here at Emerson, I'm thrilled to welcome you to our college family! Congratulations are in order for raising one of our newest Emerson students—we're thrilled to welcome each of the talented and driven incoming students who made the cut this year.

We know you're just as excited as we are—but we also know there is a lot to take in as you and your Emersonian continue down this much-anticipated road. With move-in and orientation finished, four thrilling years lie ahead. That's where we come in.

The Parents Leadership Council, or PLC, is a home for parents who want to enhance the student experience on campus without interfering with their student's college life. The PLC is a great resource for new parents. In the past seven years, we have hosted more than 60 welcome receptions for incoming families (we may have met you at one this summer!), launched the PLC Scholars Program to support students in need, and provided countless opportunities for parents to share their feedback and ideas. We've partnered with departments across campus to pilot professional development opportunities for parents to help students going into their fields, and for parent volunteers to assist our Admission office with recruitment.

If you have questions and you're not sure where to turn, or you want to get connect but might not know how, reach out to me, my team, or any of our PLC member families.

PARENTS LEADERSHIP COUNCIL

Emerson's Parents Leadership Council (emerson.edu/PLC) is designed to engage parents, enrich student experiences, and strengthen the College's financial foundation through enhanced communication and meaningful opportunities for parent involvement within the College community. Parents are invited to share their professional expertise, serve on various committees, mentor students, host events, and philanthropically support College programs and scholarships.

The PLC meets twice a year, in the fall during Family Weekend and in the spring during our own PLC President's Weekend, in conjunction with the Alumni Board. This gives us a chance to connect, set goals, and meet with key administrators—parents can have a voice at any institution, but at Emerson, there are listening ears. During your student's time here, you'll see the benefits of Emerson's emphasis on collaboration. We invite you to play your own role.

We invite you to discover how you can get involved. Your participation, no matter how great or small, will have a tremendous impact on the lives of our students. By joining with our nearly 200 volunteer families, you can continue this key resource for parents and become an essential part of the Emerson community.

The information in these pages will give you an overview of events for parents, specific ways to get involved, how to get your Emerson information, and some programs to discuss with your student. Read on, and if you have questions about anything you see, just give us a call!

Sincerely,

Kate Haranis
Associate Director and the PLC Team ■

Kate Haranis	katherine_haranis@emerson.edu	(617) 824-8531
PLC Regional Contacts	Visit emerson.edu/PLC and click "Regional Contacts"	



Parent-Specific Events

Emerson parents stay connected—whether you're planning your next trip to Boston or you find yourself near the Common all the time, keep these on-campus events in mind! Go online for more details and exact dates as the year progresses! ■

EVENT	DATE	WEB ADDRESS
PLC President's Weekend	Mar. 25-26, 2011	www.emerson.edu/PLC
Emerson Film Festival screenings across the country	Mar. 3, 2011	www.emerson.edu/alumni
Incoming Student Previews (volunteer on a parent panel)	Apr. 1, 8, 15, 2011	www.emerson.edu/admission

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Parent Partners

www.emerson.edu/PLC

Parent Partners are PLC members who assist with fundraising efforts. Opportunities to help the College secure resources include authoring solicitation letters to the parent community, reaching out to other parents to ask for their support, and making your own leadership gift. In addition to special campaigns, a strong focus is given to the PLC Scholars Program, supporting current students in critical need, and the Emerson Fund, providing funds where they're needed most across campus.

Career Services and the Emerson Mentor Network

www.emerson.edu/emn

Career Services at Emerson assists all students, freshmen through seniors, and alumni in the career planning process. A variety of programs and services are available to help students. They include an up-to-date resource center containing occupational information, internship and employment opportunities, workshops, handouts, and individual sessions to assist with career exploration, resume writing, networking, and conducting a job search.

Parents can get involved through the Emerson Mentor Network to share their expertise in communication and the arts by contacting Carol Spector, Director of Career Services, at (617) 824-8586.

Some of the special events for students sponsored by career Services include:

- Doing Well by Doing Good Luncheons
- Career Week
- Internship Fairs
- New York Connection
- TIPs Days
- Countdown to Graduation

Admissions Emissaries

www.emerson.edu/emissaries

You're perfectly positioned to help us reach next year's incoming families! Emissaries assist the Admissions recruitment process and attend college fairs, information sessions, host yield receptions, and call parents of accepted students to share your knowledge and insights on the Emerson community.

You can get involved by calling the Admissions office at (617) 824-8600. ■



Getting News and Staying Connected

There are many ways to stay informed.

The Office of Public Affairs shares e-newsletter to all parents with news from campus, important upcoming deadlines, and stories from parents like you. If you don't get our e-news in your inbox, and/or you'd like to author an article email Katherine_Haranis@emerson.edu to get on the list. ■

MORE RESOURCES

www.emerson.edu/news-events	News stories from campus and featuring Emersonians
emerson.edu/emerson-live	Continuously updated student-produced content
pshares.org	Emerson publishes one of the nation's most prestigious literary journals, Ploughshares. Subscribe online!

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Emerson College

GETTING ANSWERS: RESOURCES ACROSS CAMPUS

Academic Advising	(617) 824-7876	emerson.edu/advising_center
Athletics and Recreation	(617) 824-8690	emerson.edu/athletics
Barnes and Noble Bookstore	(617) 824-8696	emerson.edu/business_services/bookstore
Career Services	(617) 824-8586	emerson.edu/career_services
Center for Diversity and Inclusion	(617) 824-8528	emerson.edu/center_diversity
Center for Health & Wellness	(617) 824-8666	emerson.edu/health_center
Counseling Center	(617) 824-8595	emerson.edu/counseling_center
Dean of Students	(617) 824-8640	emerson.edu/student_life
Dining Services	(617) 824-8060	emerson.edu/business_services
Disability Services	(617) 824-8592	emerson.edu/disability_services
GLBTQ Student Life	(617) 824-8637	emerson.edu/student_life/glbtc/index.cfm
Housing and Residence Life	(617) 824-8620	emerson.edu/housing
International Student Affairs	(617) 824-7858	emerson.edu/international_students
Multicultural Student Affairs	(617) 824-8637	emerson.edu/student_life
Off-Campus Student Services	(617) 824-7863	emerson.edu/student_life
Parents Leadership Council	(617) 824-8531	emerson.edu/plc
Public Safety	(617) 824-8555	emerson.edu/public_safety
Registrar's Office	(617) 824-8660	emerson.edu/registrar
Spiritual Life	(617) 824-8036	emerson.edu/student_life
Student Financial Services	(617) 824-8650	emerson.edu/financial_services
Student Life Office	(617) 824-8637	emerson.edu/student_life
Writing and Academic Resource Center	(617) 824-7874	emerson.edu/writing_center

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Ask for 'University' rate
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Use 'University' code

www.universityparent.com/emerson

Academic Calendar

JAN	3	Tuition, room, board, and fee payments due for Spring 2011
	3–14	January 2011 Intersession
	13	<ul style="list-style-type: none"> New Undergraduate residence hall move-in New Undergraduate Orientation begins New Graduate Student Orientation and registration
	14	<ul style="list-style-type: none"> Last day to withdraw from the College for Spring 2011 with a full refund; a Withdrawal/Leave of Absence Form must be filed by this date with the Dean of Students Office (undergraduate students) or Graduate Studies Office (graduate students) Last day to register for an internship for Spring 2011
	16–17	Residence halls open for returning students at 12:00 noon on 1/16
	17	Martin Luther King Jr. Day (no classes held)
	18	Classes begin at 8:00 am
	19	January Intersession grades due online by 12:00 noon Eastern Time
	25	Instructor permission required to add any course as of this date
	31	<ul style="list-style-type: none"> Last day to register for Spring 2011 (\$50 late fee assessed after this date) Only course withdrawals with a WP/WF grade permitted after this date through April 13, 2011 (no tuition refund)—must submit completed Course Withdrawal Form to the Student Service Center Last day to file an Application to Graduate for students wishing to graduate in May 2011
FEB	21	President's Day (no classes)
	22	(Tuesday) Monday class schedule observed
MAR	4	<ul style="list-style-type: none"> Classes end at 9:45 pm First seven-week session ends
	5	Residence halls close at 12:00 noon
	5–13	Spring Break (no classes held)
	13	Residence halls open at 12:00 noon
	14	<ul style="list-style-type: none"> Classes resume at 8:00 am Second seven-week session begins
APR	14–18	Fall 2011 registration advising for currently enrolled graduate students
	17	Mid-Term grades (below C only) for undergraduate students due online by 5:00 pm
	21	Fall 2011 registration for currently enrolled graduate students begins
	21–25	Fall 2011 registration advising for currently enrolled undergraduate students
	28	Fall 2011 registration for currently enrolled undergraduate students begins
APR	8	Master's Theses/Projects due to Committee Chairs for approval for May 2011 degree candidates
	13	<ul style="list-style-type: none"> Last day to withdraw from a course with a WP/WF for Spring 2011—must submit appropriate paperwork to the Student Service Center by 5:00 pm Last day to withdraw from the College for Spring 2011; must file the appropriate paperwork by 5:00 pm
	18	Patriot's Day (no classes held)



APR	20	(Wednesday) Monday class schedule observed
	22	Last day for currently enrolled matriculated students to register for at least 1 credit for Fall 2011 (\$50 late fee assessed after this date)
	27	<ul style="list-style-type: none"> Last day of regular instruction Last day for graduate students to submit Master's Theses/Projects to Graduate Studies Office for May 2011 degree candidates Last day for Summer 2011 graduating students to register for summer classes in order to be reviewed to participate in the 2011 Commencement Ceremony Last day to file an Application to Graduate for students wishing to graduate in September 2011
	28, 29	Reading/ Makeup Days**
	30	Final Exam Conflict Day**
	2–5	Final Examinations
	5	Last day of Spring 2011
	6	Residence halls close at 12:00 noon for students not graduating on May 16, 2011
	8	Spring 2011 grades due online by 8:00 pm Eastern Time Last day incomplete grades from Fall 2010 can be changed; incomplete grades not changed become I/F (incomplete failing)
	9–20	May Intersession
MAY	16	COMMENCEMENT (no classes held)
	17	Residence halls close at 12:00 noon for students who graduated May 16, 2011
	23	May Intersession grades due online at 5:00 pm
	** Additional Saturdays may be used for makeup days at the College's discretion.	
To make a classroom reservation for an individual class on a makeup day or for Final Exam Conflict day, please email registrar@emerson.edu.		
If the College closes due to inclement weather, the College may use a Saturday to make up the day, and will notify the Emerson community in that event.		



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Academic Calendar (cont'd)


MAY	20	Last day to register for an internship for Summer 2011
	23	Full Summer and Summer Session 1 courses begin; May Intercession grades due at 5:00 pm
	30	Memorial Day (no classes held)
JUN	17	Last day to withdraw from a course with a WP/WF for Summer Session 1 courses; must submit completed Course Withdrawal Form to the Student Service Center by 5:00 pm
	1	Summer Session 1 courses end at 9:45 pm
JUL	4	Independence Day (no classes held)
	5	Summer Session 2 courses begin; Full Summer courses continue
	6	Summer Session 1 grades due online by 12:00 noon Eastern Time
	29	<ul style="list-style-type: none"> Last day to withdraw from a course with a WP/WF for Full Summer and Summer Session 2 courses; must submit appropriate paperwork to the Student Service Center by 5:00 pm Master's Theses/Projects due to Committee Chairs for approval for September 2011 degree candidates
AUG	12	Full Summer and Summer Session 2 courses end at 9:45 pm
		Last day for graduate students to submit Master's Theses/Projects to Graduate Studies Office for September 2011 degree candidates
	18	Full Summer and Summer Session 2 grades due online by 12:00 noon Eastern Time
AUG	1	Tuition, room, board, and fee payments due for Fall 2011
	27	New Undergraduate International Student residence hall move-in and Orientation
	28	International Student Parent Orientation
	29–30	New Undergraduate residence hall move-in
	30	Parent Orientation
	31	New International Graduate Student Orientation
	1, 2	New Graduate Student Orientation
	2	Last day to withdraw from the College for Fall 2011 with a full refund; a Withdrawal/Leave of Absence Form must be filed by this date with the Dean of Students Office (undergraduate students) or Graduate Studies Office (graduate students)
	4, 5	Residence halls open for returning students
	5	Labor Day (no classes)
SEP	6	First Day of Classes
	12	Last day to register for an internship for Fall 2011
	13	Instructor permission required to add any course as of this date
	19	<ul style="list-style-type: none"> Last day to register for Fall 2011 (\$50 late fee assessed after this date) Only course withdrawals with a WP/WF grade permitted after this date through Nov. 29, (no tuition refund); must submit completed Course Withdrawal Form to the Student Service Center Last day to file an Application to Graduate for students wishing to graduate in December 2011
	10	Columbus Day Observed (no classes held)
OCT	21–23	Family Weekend 2011


OCT	21	First seven-week session ends
	24	Second seven-week session begins
	26	Mid-Term grades (below C only) for undergraduate students due online by 12:00 noon ET
	31	Spring 2012 registration advising begins for all currently enrolled students
	8	(Tuesday) Friday schedule observed
NOV	11	Veterans Day (no classes held)
	14	Spring 2012 registration for all currently enrolled students begins
	22	<ul style="list-style-type: none"> Master's Theses/Projects due to Committee Chairs for approval for December 2011 degree candidates Classes end at 9:45 pm for Thanksgiving Break
	23	Residence halls close at 12:00 noon
	23–27	Thanksgiving Vacation (no classes held)
	27	Residence Halls open at 12:00 noon
	28	Classes resume at 8:00 am
	29	<ul style="list-style-type: none"> Last day to withdraw from a course with a WP/WF for Fall 2011; must submit appropriate paperwork to the Student Service Center by 5:00 pm Last day to withdraw from the College for Fall 2011; must file the appropriate paperwork by 5:00 pm
	3	(Saturday) Makeup Day **
	12	<ul style="list-style-type: none"> Last day of regular instruction Last day for graduate students to submit Master's Theses/Projects to Graduate Studies Office for December 2011 degree candidates
DEC	13–16	Final Examinations
	16	<ul style="list-style-type: none"> Last day of Fall 2011 Last day to submit Spring 2012 directed study proposals to department chairs
	17	Residence halls close at 12:00 noon
	20	<ul style="list-style-type: none"> Fall 2011 grades due online by 12:00 noon Eastern Time Last day Incomplete grades from Spring 2011 and Summer 2011 can be changed; Incomplete grades not changed become I/F (incomplete failing)

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Campus Map

A: Tuft Performance and Production Center
10 Boylston Place
 Admission Visitor Center
 Greene and Semel Theaters
 Huret & Spector Gallery
 Makeup Lab, Costume Shop
 Performing Arts Department
 Television Studios
 Theatre Design/Tech Center

B: Piano Row
Residence Hall and Max Mutchnick Campus Center
150 Boylston Street
 Athletics Department
 Brown-Plofker Gym
 Dean of Students
 Multicultural Student Affairs
 Off Campus Student Services
 Professional Studies and Special Programs (Continuing Ed.)
 Student Activities
 Student Life

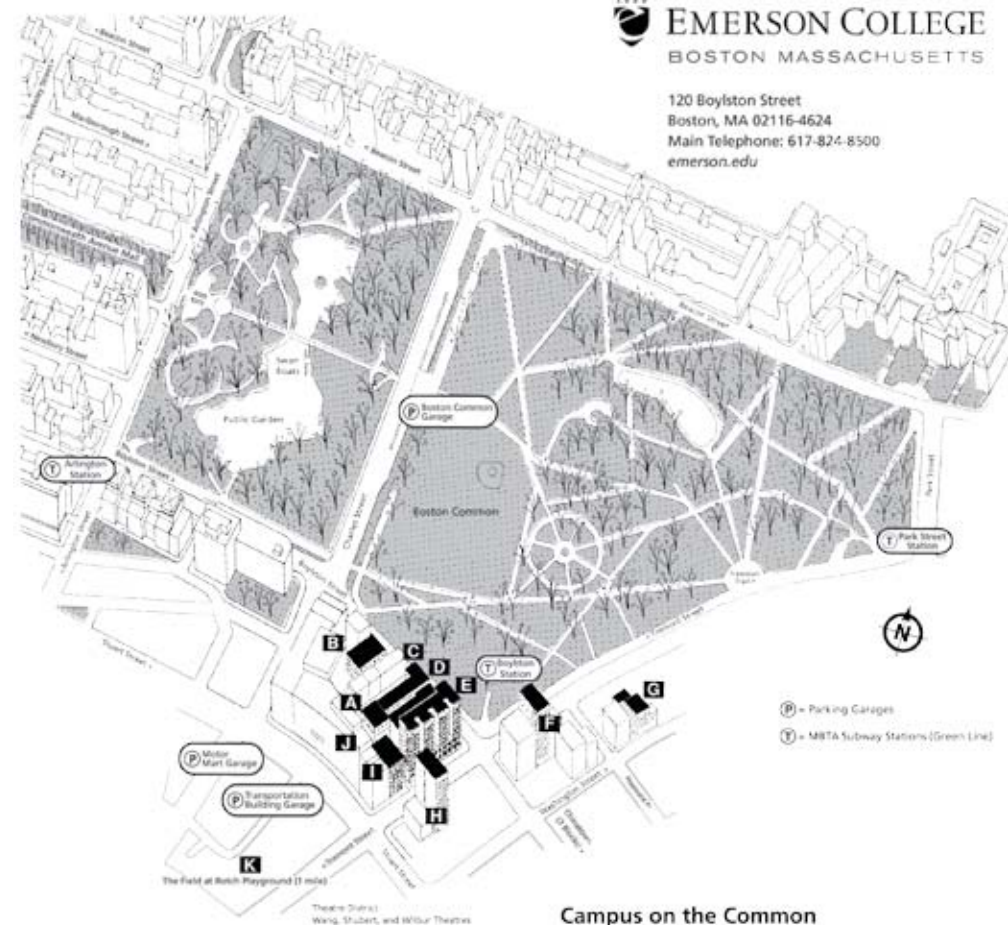
C: Walker Building
120 Boylston Street
 Academic Computing and Help Desk
 Alumni Relations
 Center for Spiritual Life
 Communications and Marketing
 Communication Studies Department
 Emerson Channel
 Institute for Liberal Arts and Interdisciplinary Studies
 Institutional Advancement
 Iwasaki Library
 Journalism Department
 Levy Marketing Suite
 Marketing Communication Department

D: Colonial Building
100 Boylston Street
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E: Little Building
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G: Paramount Center
555 Washington Street
 Bright Family Screening Room
 Paramount Theatre
 Residence Hall
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H: 216 Tremont Street
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 Bill Bordy Theater
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 Center for Health and Wellness
 Communication Sciences and Disorders Department
 Counseling Center
 International Student Affairs
 Registrar
 Writing and Academic Resource Center

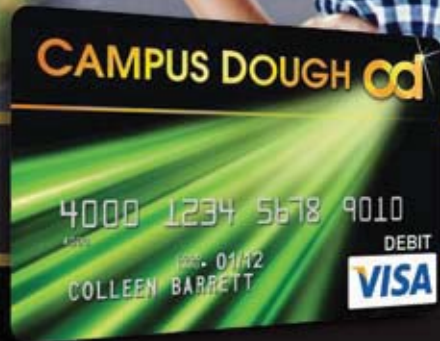
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